



School of Music

Guide to Graduate Studies

2006-07

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A GUIDE TO GRADUATE STUDY IN MUSIC

SCHOOL OF MUSIC
THE UNIVERSITY OF TENNESSEE

INTRODUCTION

This *Guide* contains information regarding policies, regulations, and procedures governing graduate study in music at the University of Tennessee. It has been developed to assist graduate students in meeting University and School of Music requirements for the various curricula leading to Master's degrees. The *Guide* is intended to supplement the official Graduate Catalog available from the Graduate School.

The graduate student should use this *Guide* as a checklist in meeting requirements for his/her particular concentration. Regulations, policies, and procedures are printed in the order that they will be encountered in fulfilling degree requirements. **The student is responsible for knowledge of and meeting all deadlines, as well as completing the appropriate curricula.**

Because deadline dates change from semester to semester, the graduate student should also consult the Graduate School website:

<http://gradstudies.utk.edu>

The student should consult with his/her faculty advisor or the Associate Director for Graduate Studies in Music if situations develop which require special consideration.

Dr. Angela L. Batey,
Associate Director for Graduate Studies
The University of Tennessee

SCHOOL OF MUSIC

THE UNIVERSITY OF TENNESSEE

MISSION STATEMENT

The mission of the School of Music is to provide the highest quality instruction in the musical arts and to cultivate creative activity and research in the areas of composition, education, musicology, pedagogy, performance, and theory. As part of its mission, the School enriches the musical and educational lives of its students, the university community and citizens of Tennessee.

In support of this mission, the School's curricula and course offerings are designed to:

- 1) develop technical and artistic abilities in performance;
- 2) foster individual and collaborative work;
- 3) promote an understanding of theoretical, historical and cultural studies of music;
- 4) provide skills in teaching and the knowledge of educational principles;
- 5) encourage interpretive, creative and scholarly expression. Such preparation enables students to be competitive in music careers and related fields and to continue study at an advanced level.

To foster a greater understanding of music, the faculty regularly engage in artistic, educational, and scholarly activities through performances, workshops, publications, and participation in professional organizations.

The School fulfills its service mission to enrich the educational and cultural life of the University community at large by offering a broad range of courses, performance opportunities, as well as public concerts, recitals, and musical productions.

The School also aims to promote a greater understanding of cultural diversity among faculty and students; build a diverse student and faculty community; and offer curricula that require students to engage with the musical richness of our world and develop their own musical identities within an increasingly interconnected globe.

**Remember, consult the University Graduate School's
website for deadline dates and other
important information:**

<http://gradstudies.utk.edu>

GENERAL INFORMATION ABOUT THE SCHOOL OF MUSIC

The **University of Tennessee** at Knoxville is the largest and most comprehensive of the state universities in the Tennessee higher education system. Among UT's more than 25,000 students are men and women from every county in Tennessee, each of the 50 states, and more than 95 foreign countries. Leadership in graduate and professional studies, research and creative activity, and public service enriches selective undergraduate programs and defines UT's distinctive identity as the state's "university of choice."

Knoxville's metro area population is around 604,000 - large enough to support regional shopping malls, fine restaurants, and nationally known cultural and entertainment events. Knoxville's cultural resources include a symphony orchestra, an opera company, theatrical productions, ballet and modern dance, art galleries, and museums. Within an hour drive is the Great Smoky Mountains National Park. Its scenic beauty offers a variety of recreational activities, plants, and wildlife.

The **School of Music** is a department within the **College of Arts and Sciences**, which is the largest and most comprehensive college at the University of Tennessee in Knoxville. The School of Music offers a broad and comprehensive professional music program. Through its many specialized professional music concentrations, the School affords music students the opportunity of a wide variety of professional direction, training, and experience.

The School is extremely proud of its record of achievement in education, performance, and service. Internationally recognized performing artists and conductors, members of major symphony orchestras, leading performers in commercial music and jazz, composers, and faculty members of leading academic institutions are included in the ranks of the School's graduates.

NASM membership

The School of Music is accredited by the National Association of Schools of Music, the accrediting agency for music units at institutions of higher education in the United States.

Faculty and Staff

The School of Music Faculty are highly trained, experienced professionals who have distinguished themselves nationally and internationally and whose respective specialties represent a broad range of expertise in music. Their activities as performers, composers, conductors, and scholars contribute significantly to their individual areas in the field. In addition to the faculty, a dedicated, professional staff serves the needs of students and facilitates the all-important instructional program of the School. The atmosphere is one of friendliness and collegiality, which greatly assists the student in feeling welcome and appreciated.

Facilities

The School of Music is located primarily in the Music Building at 1741 Volunteer Boulevard. In addition, the string and voice faculty have their studios in the newly-renovated Alumni Memorial Building. The venue features the 1,000 seat Cox Auditorium and two smaller theatres seating nearly 400 and 300 respectively. These new venues, all equipped with hand-picked Steinway concert grand pianos, along with the present 600-seat Music Hall in the School of Music Building present a plethora of venues for the School's calendar, which features more than 200 performances of the best jazz, opera, vocal and instrumental concerts in the state. A 1.3 million dollar organ is slated for installation in Cox Auditorium in Fall, 2005.

The main office of the School is located in Room 211 in the Music Building. Information on all programs is available there. The telephone number is (865) 974-3241, fax number is (865) 974-1941, e-mail address is music@utk.edu, and the website is at <http://www.music.utk.edu>.

George F. DeVine Music Library

The George F. DeVine Music Library is the primary source for music and music literature in the University of Tennessee Libraries. It provides resources and information services to support the University's programs in music and music education, as well as serving music reference and research needs for the University and the local community. The Music Library is located in Rooms 301-302 in the Music Building. On-line catalog tutorials are available at the beginning of each semester.

Computer Laboratories

There are two Computer Laboratories located on the second floor of the Music Building. Their main purpose is to facilitate training for courses in Ear Training. To support the Ear Training courses, a computer software sequence titled "Curriculum for Aural Training" (CAT) has been developed by UT music professors Don Pederson and Mark Boling. The curriculum consists of over thirty separate programs, which are linked and accessed by an automated record-keeping system. All drill, testing, and record-keeping for the students enrolled in ear training is accomplished with this program. Users of the system are exposed to a number of different listening and learning experiences, tutored by a non-judgmental machine. The system allows those who already have the aural skills to demonstrate proficiency quickly and move on to more challenging material. Students may repeat tests as often as desired since test content is randomized. The highest scores are saved. At the beginning and end of each computer session students see a summary of their efforts and grades. The computer has proved to be a valuable teaching and testing aid in this area where innate abilities vary so greatly. Labs are open to students 40 hours per week. Lab attendants are available to help those unfamiliar with the computer.

Vivace Lighthouse Project

The School of Music at UT is one of several universities in the United States that has been chosen to participate in the Vivace Lighthouse Project, which is partially funded by the Technology Fee. When working with a Vivace unit, students can study solo repertoire with interactive music accompaniment that "listens" to the students and follows their tempo changes. The accompaniment is performed with synthesizers inside Vivace. Although Vivace provides piano reductions to prepare students for playing with pianists, it also provides the composer's complete orchestration. In addition, students can tune with a twelve-note chromatic tuner, read information about each composer and composition, and find definitions of musical terms and symbols, as well as utilize an individualized practice plan developed by their teacher.

Other Resources

Hilltopics: This is the official Handbook for UTK students, covering information on student activities, rights and procedures, and responsibilities. *Hilltopics* is available in the office of the Dean of Students, 413 Student Services Building.

The Semester Timetable of Classes: This publication contains the schedule of courses to be offered and detailed procedures for registration. The current semester examination schedule is also included in the timetable. It is available in the office of Computer Assisted Registration, 209 Student Services Building.

**Remember, consult the University Graduate School's
website for deadline dates and other
important information:**

<http://gradstudies.utk.edu>

PRELIMINARY PROCEDURES AND GENERAL INFORMATION

ADMINISTRATION OF THE GRADUATE PROGRAM

Administration of the University's overall graduate program is the responsibility of the Dean of the Graduate School. Each college administers its own graduate program within the framework of policies and regulations established by the University's Graduate Council.

Graduate policies in the School of Music, a school within the College of Arts and Sciences, are proposed by the music faculty through its Graduate Committee, the Associate Director for Graduate Studies in Music, and the Director of the School of Music. The Graduate Committee is responsible for the initiation, implementation, supervision, and regulation of all aspects of the graduate programs in music, including recommendations for the continuation or dismissal of a student as a degree candidate.

Any deviation from requirements and procedures of the School of Music as stated in this *Guide* or in the Graduate Catalog must have prior approval of the Graduate Committee. The Graduate Committee reserves the right to change or revise its policies periodically, subject to approval by the University Graduate Council.

ADVANCED DEGREES IN MUSIC

The School of Music offers the Master of Music degree with concentrations in Accompanying, Composition, Choral and Instrumental Conducting, Jazz, Organ, Piano, Pedagogy (Piano or Voice), Strings, Voice, Winds, Percussion, Music Education, (General, Instrumental and Choral Tracks), Musicology, and Music Theory.

Curricula for the individual concentrations are listed under Graduate Curricula in Music, beginning on page 16.

ADMISSION POLICIES

The requirements, policies, and procedures governing admission to the graduate programs in the School of Music are presented in this Guide and in the current University of Tennessee Graduate Catalog. Applicants for admission to Master's degree programs in music must have completed an undergraduate degree in music roughly equivalent to those conferred by the University of Tennessee.

Admission to a graduate degree program is determined jointly by the Graduate School, music faculty in the appropriate area of concentration, the Associate Director for Graduate Studies in Music, and the Graduate Committee of the School of Music.

**Remember, consult the University Graduate School's
website for deadline dates and other
important information:**

<http://gradstudies.utk.edu>

APPLICATION PROCEDURES FOR GRADUATE STUDY IN MUSIC

1. Admission to the Graduate School

The following are required for admission to the Master of Music programs in the Graduate School at the University of Tennessee:

- The Application for Admission (orange form) and the \$35 application fee, submitted directly to the Graduate School.
- Official transcripts from all colleges and universities attended. If applying for a Graduate Assistantship in music you may submit the official transcripts to the Graduate Secretary in room 211-A and they will be forwarded to the Graduate School. Otherwise they may be submitted directly to the Graduate School.
- **Two letters of reference** from teachers or other persons who are in a position to evaluate your readiness to undertake graduate study in music, submitted directly to the Graduate Secretary in room 211-A. You may use the reference form provided with the Application for Admission to the Graduate School or the reference form provided with the Application for Graduate Assistantship in Music, or have your references draft a separate letter of recommendation. These letters may be the same ones as those used to support your application for a graduate assistantship (see below).
- An audition and/or interview with members of the faculty in your area of concentration. Audition/interview requirements are listed on page seven and with each concentration in the *Guide to Graduate Study in Music*. To schedule an audition/interview, contact a faculty member in your area of concentration or the Associate Director for Graduate Studies in Music. It is the responsibility of the applicant to arrange for the audition/interview.
- The general portion of the Graduate Record Examination is required of applicants to the Concentration in Musicology.

2. Assistantships in the School of Music

In addition to completing the application process for admission as outlined above, applicants for assistantships must submit the Application for Graduate Assistantship in Music. To be considered for an assistantship you must submit this application form, transcript(s), two letters of reference and complete the audition/interview by March 1. Materials supporting your application for a Graduate Assistantship in Music (with the exception of the Application for Admission) should be submitted directly to the Graduate Secretary in room 211-A.

3. Knoxville Opera Studio

Applicants for the Knoxville Opera Studio must submit all of the materials for application for admission to the Graduate School and for a Graduate Assistantship in Music in addition to the Knoxville Opera Studio application. Special auditions for the Knoxville Opera Studio are scheduled in the late fall and in March of each year. Audition dates are available from the Graduate Secretary.

**Remember, consult the University Graduate School's
website for deadline dates and other
important information:**

<http://gradstudies.utk.edu>

AUDITION REQUIREMENTS BY AREA

Composition: An interview and two or more compositions representative of the applicant's work.

Conducting: An interview and audition with the coordinator of the appropriate conducting program.

Musicology and Music Theory: An interview and a paper demonstrating the applicant's readiness to undertake graduate study and to engage in research in the field of music. Additionally, the Graduate Record Exam, general portion, for musicology.

Music Education: An audition in the area of performance and an interview with the coordinator of the Music Education area.

Performance and Pedagogy: An audition before members of the music faculty appropriate to the applicant's intended area of emphasis. In unusual circumstances a tape or video recording of a recent performance may be submitted. In such cases, the applied music level will be determined by an audition during registration of the student's first semester at the University of Tennessee.

Applicants who wish to be considered for assistantships in music theory and/or ear training will be required to take a diagnostic examination in these areas before they can be considered for an assistantship. This examination can be taken at the time of the entrance audition/interview. Arrangements can be made through the Associate Director for Graduate Studies in Music.

NON-DEGREE ADMISSION

Application for non-degree status may be made by those who, for example:

1. do not desire to pursue a degree program;
2. have already received an advanced degree;
3. need additional time to fulfill application requirements for a degree program.

See the Graduate Catalog for details.

CHANGING DEGREE PROGRAMS AND CONCENTRATIONS

A student who wishes to change from one concentration to another within a degree program must have the written approval of the coordinator of the new concentration, the Associate Director for Graduate Studies in Music, and the Director of the School of Music. The student's original application for admission will be reviewed by the Graduate Committee.

TRANSFER CREDIT

If approved by the Graduate Committee of the School of Music, as much as one-third of the total hours required for a Master's degree (generally, 11 hours) may be transferred from other institutions. Transferred courses must have been completed within the six-year period prior to receipt of the degree. **They will be placed on the student's UT transcript only after admission to candidacy.** Other requirements for transferring credit can be found in the Graduate Catalog.

HOUSING

University Housing: Office of Residence Halls and Married Student Housing, 405 Student Services Building (865-974-3411).

FINANCIAL AID

ASSISTANTSHIPS

The School of Music offers a number of graduate teaching assistantships and graduate assistantships each academic year on the basis of School needs. Assistantships carry a waiver of the University tuition and a monthly stipend. The waiver does not include the following fees: Programs and Services, Technology, Facility, Transportation, or Applied Music. Each assistantship carries specific duties and responsibilities. The appointment is subject to satisfactory performance of duties and compliance with the Standards of Conduct as published in The University of Tennessee Student Handbook Hilltopics.

Applicants for School of Music assistantships must submit:

1. A completed School of Music Application for Assistantship form.
2. Two letters of reference, which may also serve as the letters of reference required for Admission to the Graduate School.
3. Transcripts from all colleges and universities attended.
4. An audition/interview ("Audition Requirements" previous page), which may also serve as the audition/interview that is required for Admission to the Graduate School.

Information and application forms are available from the Graduate Secretary in room 211-A. The application deadline is March 1 for the following fall semester. All application materials must be submitted and auditions completed by this deadline. Assistantship awards are usually announced in early April. Satisfactory progress toward the student's degree program is required for maintenance of assistantship. **NOTE: There will be a required orientation for all new Graduate Teaching Assistants ONLY held the Friday morning before classes begin.**

SCHOLARSHIPS

The School of Music has a number of scholarships available to graduate students. An Application for Assistantship is also treated as an application for a scholarship.

FELLOWSHIPS, LOANS, VETERANS ASSISTANCE

In addition to assistantships and scholarships, the Graduate School offers several fellowships for which graduate students in music may apply. Application forms are available from the Office of Graduate Admissions and Records, 218 Student Services Building (865-974-3251) and online <http://gradstudies.utk.edu>.

Applicants may also contact the Office of Scholarships and Financial Aid (865-974-3131) for information regarding other scholarships, employment, and loans. Veterans and widows or children of certain deceased or disabled veterans who have been admitted to a degree program may apply for benefits by contacting the Veterans Affairs Office, 209 Student Services Building, (865) 974-1507.

INITIAL PROCEDURES AND INFORMATION

DIAGNOSTIC EXAMINATIONS IN MUSIC

All entering students are required to take diagnostic examinations in Musicology, Music Theory, and Ear Training. In addition, area literature examinations are given to entering students in jazz, organ, piano, and voice concentrations. The diagnostic examinations are given on the first day of registration each semester, beginning at 9:00 a.m. and concluding at approximately 4:00 p.m. Results are available from the Graduate Secretary by approximately 12:00 p.m. the following day.

Applicants may arrange to take diagnostic exams prior to the registration period if they wish, for example, when visiting the campus for an audition. Students who take diagnostic exams prior to the semester registration period may re-take any or all exams at the regularly scheduled examination time (first day of registration) if the score on the first attempt was not satisfactory.

Students are expected to take the diagnostic examinations before registering for courses. Each entering student should notify the Associate Director for Graduate Studies or the Graduate Secretary to indicate the semester that he/she intends to enter and take the examinations.

The diagnostic examinations are designed to determine whether the student's achievement levels in musicology, music theory, and ear training are sufficient for undertaking graduate study in music. If deficiencies are detected, specific review courses will be recommended or required. Courses taken to remove deficiencies must be completed during the first semester in which they are offered. **STUDENTS MUST PASS REQUIRED REVIEW COURSES WITH AN "A" OR "B" BEFORE TAKING FURTHER COURSES IN THAT AREA. FOR EXAMPLE, THE SURVEY OF MUSIC THEORY (MUS TH 400) MUST BE PASSED WITH AN "A" OR "B" BEFORE THE STUDENT MAY TAKE OTHER MUSIC THEORY COURSES, INCLUDING MUSICAL STYLES (MUS GEN 520), WHICH IS CONSIDERED A THEORY COURSE.** If a student has not passed the Ear Training diagnostic examination or Music Theory 410 Ear Training Review, in order to take Music General 520 Musical Styles, they must register concurrently in Music Theory 410 Ear Training Review. A student may not re-take diagnostic exams after completing review classes without making the required grade of B.

THE DIAGNOSTIC EXAMINATION in MUSICOLOGY consists of objective and essay questions covering all major style periods. A sample test will be sent to the student well in advance of the exam date.

Recommended references:

1. Surveys of musicology
Grout, A History of Western Music.
Wold and Cykler, An Outline History of Music.
Sachs, Our Musical Heritage.
2. Music dictionaries and encyclopedias
Apel, Harvard Dictionary of Music.
Grove, The New Grove Dictionary of Music and Musicians.

THE DIAGNOSTIC EXAMINATION in MUSIC THEORY consists of (1) basic theory, (2) harmonic analysis and (3) analysis of a classical movement form. A sample test will be sent to the student well in advance of the exam date.

Examination Content

1. Write and identify intervals, scales, modes, and key signatures.
2. Spell and resolve diatonic and chromatic chords.
3. Analyze tonal music for examples of form, modulation, key, Roman numerals, non-harmonic tones, and related techniques, such as sequence, imitation, and pedal point.
4. Define terms associated with music theory.

Recommended references

1. Kostka and Payne, Tonal Harmony.
2. Piston, Harmony, Fourth Edition

THE DIAGNOSTIC EXAMINATION in EAR TRAINING consists of:

1. Melodic dictation: notation of a melody from a given starting note.
2. Harmonic dictation: notation of the soprano, bass, and Roman numeral chord symbols of a four-voice, chorale-style texture.

NOTE: A review for all areas of the diagnostic exams will be held the Friday afternoon before classes begin in the Fall semester.

THE FACULTY ADVISOR

Each entering student will be assigned a temporary faculty advisor. The student is expected to discuss programs of study with his/her advisor. As early as is appropriate the student must request a professor in the area of concentration to chair his/her Master's Committee. The major professor, student and Master's Committee chair together select other Master's Committee members. **The Master's Committee chair is to read and approve the pre-recital paper before it is given to the committee at large.**

THE MASTER'S COMMITTEE

The Master's Committee consists of three members of the School of Music faculty: the major professor (who normally serves as chair of the committee) and two other faculty members chosen by the student, one of whom must be a Musicology or Music Theory faculty member. The Master's Committee must be chosen before the student plays a Pre-Recital Hearing, submits a Thesis Proposal, or applies for Admission to Candidacy. For the Pre-Recital Hearing and Graduate Recital the Master's Committee will be expanded to include other faculty from the student's performance area. **The student should keep all committee members informed IN WRITING of all dates pertinent to their program of study, particularly dates for pre-recital hearings, graduate recitals and comprehensive exams.**

The student's Master's Committee serves several functions during the course of the student's program of study. For Musicology, Music Education, and Music Theory students the Master's Committee:

1. formulates the examination questions and administers, grades, and evaluates the Comprehensive Written and Oral Examinations;
2. approves the Master's thesis proposal (where applicable) prior to the initiation of research and writing;
3. reads and approves the thesis and examines the student on its contents in an oral thesis defense.

For Performance and Pedagogy majors the Master's Committee:

1. reads and approves the student's Pre-Recital Paper;
2. attends and approves the Pre-Recital Hearing;
3. attends and approves the Master's Degree Recital;
4. formulates the examination questions and administers, grades, and evaluates the Comprehensive Written and Oral Examinations.

COURSE LOAD

The normal full load for a graduate student is 9 to 12 hours, and the maximum load is 15 hours. Students receiving financial aid should consult with the School/program head concerning appropriate course loads. Courses audited do not count toward minimum graduate hours required for financial assistance. Registration for more than 15 hours during any semester is not permissible without prior approval of the Graduate School, which may allow registration of up to 18 hours if the student has achieved an average of 3.6 or better in at least 9 hours of graduate work. Students may enroll in only one course in a mini-term.

The course load of a student holding an assistantship should be reduced in proportion to the assistantship responsibilities. For example, the course load of a student holding a 25% assistantship should be 9-13 credits, and those working 50%, 6-11 credits. Students working more than 50% are expected to register for no more than 6 credits.

PLEASE NOTE: To utilize University health services, graduate students who register for fewer than 9 credit hours per semester must pay the health portion of the University Program and Services fee in addition to the pro-rated fee assessed. This applies to all graduate students, including 50% GTA's, who are otherwise considered full-time students with a course load of at least 6 credit hours per semester. Consult the Graduate Catalog for further information.

CREDIT REQUIREMENTS

Master's degree candidates in music must earn 33-34 semester hours of credit acceptable for graduate study and must complete all courses, including deficiencies, specified in their course of study as required by the School of Music and the Graduate School. At least two-thirds of the total hours in a Master's degree program must be taken at UT in courses numbered at or above the 500 level. Only 6 thesis hours can be counted toward this requirement.

As per the Graduate Catalog, a cumulative grade point average of 3.0 is required on all graduate course work taken at UT to remain in good standing and to receive any graduate degree from the University. The grade "D" in any class indicates clearly unsatisfactory performance and cannot be used to satisfy degree requirements.

SPECIAL NOTE: The course requirements listed in the School of Music Graduate Guide **AT THE TIME OF A STUDENT'S GRADUATION** are the minimum requirements for the degree, **NOT** the course requirements in effect at the student's entrance into the degree program. **ANY DEVIATIONS** from the course requirements require approval from the Graduate Committee.

LANGUAGE REQUIREMENTS FOR THE MUSICOLOGY CONCENTRATION

Students pursuing the Master of Music degree in Musicology must demonstrate a reading knowledge of one foreign language by passing a language proficiency examination. The examinations are given by the language departments each semester. Application to take the examination must be made through the office of Graduate Admissions and Records. **LANGUAGE REQUIREMENTS SHOULD BE SATISFIED EARLY IN THE STUDENT'S COURSE OF STUDY, AND MUST BE COMPLETED BEFORE A STUDENT CAN BE ADMITTED TO CANDIDACY.**

ENSEMBLE PARTICIPATION

The National Association of Schools of Music (NASM) recommends that candidates for Master's degrees participate in conducted or coached ensembles. All graduate music students are expected to participate in such ensembles whether required in their respective curricula or not.

Students majoring in wind, string, and percussion instruments must be enrolled in a major ensemble, as assigned by School of Music faculty, during each semester in which they are registered for applied music. This requirement must be met even if the ensemble credit is not needed for degree requirements.

INDEPENDENT STUDY AND SPECIAL TOPICS COURSES

The purpose of an Independent Study or Special Topics course is to allow concentration on a particular topic in music. Topics that significantly overlap courses offered by the School of Music or that seem to be an effort to circumvent curricular requirements will not be approved. A document which presents the results of the study will be required. A copy of this document must be placed in the student's permanent file upon completion of the study. A Proposal for Independent Study form (available from the School of Music office) must be completed by the student and submitted to the major professor, the Graduate Committee, and the Director of the School of Music for approval prior to the end of the semester preceding the one in which independent study is to be undertaken.

As a general policy, Independent Study and Special Topics courses will be approved only after the student has undertaken a significant amount of course work in the University of Tennessee School of Music. Students who register for an Independent Study or Special Topics course without prior approval will not be allowed to continue in the course.

ACADEMIC TERMINATION

Graduate education requires continuous evaluation of the student. This evaluation includes not only periodic objective evaluations such as the cumulative grade-point average; performance on comprehensive examinations; and acceptance of the thesis, recital, or performance project; but also subjective appraisal by the faculty of the student's progress and potential. Continuation in a program is determined by the consideration of all these points by the faculty and the Graduate Committee.

Areas and programs may have requirements for continuation or graduation in addition to the minimum requirements set forth in the Graduate Catalog. It is the student's responsibility to be familiar with the special requirements of his/her area or program.

FINAL REQUIREMENTS AND PROCEDURES

FINAL PROJECTS FOR NON-THESIS PROGRAMS

The Graduate Recital or Lecture Recital is given in lieu of a thesis by Master's degree students with emphasis in performance, pedagogy, and accompanying. A Choral or Instrumental Conducting performance is given in lieu of a thesis by students in these programs. **Students may not schedule comprehensive exams or perform their recital until the Admission to Candidacy form has been completed and accepted by the Graduate School. Recitals and/or pre-recital hearings that are cancelled or failed may not be rescheduled until the following semester. Pre-recital hearings and/or recitals may be scheduled a maximum of three times during a student's matriculation. A student may attempt a hearing or recital twice. The result of the second hearing or recital is final.**

THE GRADUATE RECITAL (Music General 501)

The Graduate Recital

The Graduate Recital consists of the performance of representative repertoire for the student's instrument or voice, chosen in consultation with the major professor. It includes significant works that represent major areas of compositional style for the instrument/voice. The recital program should be a minimum of 50 minutes in length, exclusive of pauses and intermission. Any student performing a graduate recital off-campus must file a professional quality recording of his/her recital in the Music Office Room 211-A prior to the end of the semester in which the recital is given, otherwise the recital will be graded "Incomplete." Recordings of recitals given in the UT Music Hall will be submitted automatically by the auditorium manager. A recording fee is required. **Students are required to enroll in lessons concurrently with Mus Gen 501 Graduate Recital.**

The Pre-Recital Paper

The Pre-Recital Paper is a 15-20 page document that demonstrates in writing a performer's understanding of representative pieces from his/her recital. The paper is to be based on the student's analytic skills and his/her knowledge of expression, form, and style within a historical context. Other studies can be cited, but the writing should reflect above all the student's own interpretation and analysis. See page B-6 for the Pre-Recital Paper Suggested Checklist.

Instrumental students, in consultation with their major professor and members of their Master's Committee, should select 2-3 pieces from the recital program on which to base their essays. Instrumentalists performing several multi-movement or sectional works should choose at least one movement or section of each. Vocal students should select 3-5 pieces to include at least one from each language represented. For each selected item the student should summarize what he/she judges to be the most important aspects of expression, form, and style and how these bear upon performance. In most cases this will include some consideration of harmonic structure but not a complete analysis.

Essays must be typewritten and double-spaced with the entire paper to be 15-20 pages. A style guide should be followed, including pagination and proper citations. **The paper music be read and approved by the chair of the Master's Committee before giving to the committee at large. A copy of the Pre-Recital paper must be delivered to each member of the student's Master's Committee at least 2 weeks before the Pre-Recital hearing,** leaving sufficient time for corrections and improvements to be made before the end of the semester.

Failure to submit a recital paper by two weeks before the Pre-Recital Hearing will result in cancellation of the student's recital. The student should deliver a copy of the final paper to the Graduate Secretary in room 211-A by the last day of class the semester in which the student's recital is given. Students should attach a Pre-Recital Paper Approval Form, signed by the student's Masters committee, to the final paper. Failure to do so will result in a recital grade of "Incomplete."

For accompanying majors the Pre-Recital Paper will pertain to the second of the two required recitals.

Scheduling the Recital

After consultation with the major professor, dates for the Pre-Recital Hearing, the Graduate Recital, and the rehearsal times needed in conjunction with these should be scheduled with the Music Office. **The student should notify in writing all members of his/her committee of these dates.** Recital packets are available in the Music Office. The student should consult the School of Music Office staff at least four weeks in advance of the recital date concerning deadlines for submission of program and publicity material. The student will submit to the Music Office a typed copy of his/her program in which acceptable conventions for printed programs are observed. The student should also submit the program on computer disk, preferably written in Microsoft Word. Words and Music by Helms and Luper provides a useful guide to program design. The following sentence must appear on the program: "This recital is presented in partial fulfillment of the requirements for the Master of Music degree with a concentration in _____."

The Pre-Recital Hearing

The Pre-Recital Hearing must precede the recital by at least two weeks. All works, including ensemble pieces, must be prepared for performance at the hearing. The committee, at the time of the hearing, will select works to be performed. The Pre-Recital Hearing will also include a question and answer period over all aspects of the program and pre-recital paper in which the student is responsible for information such as harmonic detail, compositional techniques, and technical difficulties found in each piece. The student passes the Pre-Recital Hearing by a majority vote of the student's Master's Committee (including other faculty from the area of performance). If the student's committee recommends that the recital not be given, the recital must be postponed at least one semester.

THE LECTURE RECITAL (Music General 511)

The Lecture Recital consists of the performance of selected works or movements of larger works illustrating one or more aspects of compositional style for the instrument/voice, plus an oral presentation that focuses attention on one or more details of the performance, such as performance practice, analysis, or historical development. The Lecture Recital program should consist of 25 minutes of performance and 25 minutes of lecture, exclusive of pauses and intermissions. Scheduling, Pre-Recital Hearing, and Subsequent Procedures for the Lecture Recital are the same as those for the Graduate Recital, with the following exceptions:

A. At the Pre-Recital Hearing the student must also be prepared to present selected portions of the lecture component of the program.

B. The student must present a written copy of the lecture component of the recital, which serves as the Pre-Recital Paper.

THE CHORAL CONDUCTING PROJECT (Music Vocal 594)

The Choral Conducting Project involves the preparation and performance of a selected body of choral literature with one of the University choral ensembles or with a choir approved for the project. In addition to the performance, each graduate conducting candidate will prepare a written critical document about the music being performed.

THE INSTRUMENTAL CONDUCTING PERFORMANCE PROJECT (Music Instrumental 595)

The Instrumental Conducting Performance involves the preparation and performance of selected works for instrumental ensemble(s) with one of the University bands or orchestra or an ensemble approved for the project. Scheduling of rehearsals and performance(s) will be arranged in consultation with the major professor and conductors of participating ensembles.

THE MASTER'S THESIS (Music General 500)

The Thesis

A thesis is required of all students working toward a Master's degree with a concentration in Musicology, Music Theory, or Composition, and is an option for students in the Music Education concentration.

A Thesis Topic Approval Form must be submitted and accepted by the student's advisor before the student first registers for Thesis (Mus Gen 500). This form asks the student to specify the general topic area of the thesis, justification of need for research in this topic area, the research procedure, and a preliminary bibliography. The Approval Form provides places for signatures of the advisor and the area chair. The student must register for Mus Gen 500 each semester that he/she is working and receiving guidance on the thesis. For the concentration in Composition, the thesis takes the form of an extended original composition and a formal expository paper to be bound with the composition. This paper will place the composition in its proper historical position, set forth clearly the compositional procedures used, detail formal organizational structures used, and place the work in the context appropriate to similar genres in the literature.

The Thesis Proposal

The student, having selected a thesis topic and major professor, will submit a Thesis Proposal to each member of their Master's Committee by the end of the first semester the student is registered for Thesis (Mus Gen 500). The Thesis Proposal is a clear statement of the nature and scope of the research to be undertaken. Once the Thesis Proposal is approved by the student's Master's Committee, a copy of the Thesis Proposal and the signed approval form should be given to the Graduate Secretary in room 211-A.

Guidelines and suggestions for writing the thesis proposal and thesis can be obtained from books dealing with thesis writing, such as the following:

Helm, Eugene, and Albert T. Luper, Words and Music: Form and Procedures in Theses, Dissertations, Research Papers, Book Reports, Programs, and Theses in Composition. An abbreviated but useful guide for writers on music covering the topics listed in the title.

Leedy, Paul D, and Jeanne Ellis Ormrod. Practical Research: Planning and Design. 8th ed. Upper Saddle River, NJ: Pearson Merrill Prentice Hall, 2005. Contains a particularly useful approach to designing a research proposal (chapters 3, 4, 5, 6, 7, 11, and 12). Appendix "A" is a useful guide.

The Graduate School, The University of Tennessee Guide to the Preparation of Theses and Dissertations, Tenth Edition. Available at The University of Tennessee Book Store and online at <http://web.utk.edu/%7Ethesis/guide.html> The authors set forth style and format guidelines for theses to be presented to The University of Tennessee.

Assistance with thesis format is available from the Graduate School thesis consultant. Consultations with the thesis consultant are encouraged while the writing of the thesis is in progress. Theses may be submitted electronically; see information online. General information is available at the UT Thesis/Dissertation Website <http://web.utk.edu/~thesis/>.

The Thesis Defense

In addition to the written and oral examinations in Music (see Comprehensive Exams below), thesis students must present a one-hour thesis defense. Copies of the thesis, in a form approved by the major professor, should be distributed to the student's Master's Committee at least two weeks prior to the thesis defense.

Submitting the Thesis

After the defense and upon approval of the thesis, two copies of the thesis on 100% cotton paper, together with the letters of approval signed by the student's committee, must be submitted to the Graduate School. This must be done no later than two weeks prior to Commencement. The final date for submission of theses is published online.

ADMISSION TO CANDIDACY

Application for Admission to Candidacy for the Master's degree is made **only** after the student has completed all required review courses and approximately one semester of graduate course work with an overall "B" average in all courses taken for graduate credit. **This form must be submitted before comprehensive examinations can be scheduled.** Admission to Candidacy Forms can be obtained from the Office of Graduate Admissions and Records or from the Graduate Secretary in room 211-A. See instructions for Completing Admission of Candidacy form in this document, p. A-2.

After the student has filled out one of the forms, and secured signatures of his/her Master's Committee, he/she must submit the completed copy to the Graduate Secretary in room 211-A. Generally speaking, the deadline for the completed copy to the Graduate Secretary is one week before the published deadline by the Graduate School. The Associate Director for Graduate Studies in Music will then check to determine that all degree requirements have been met. The original and two copies of the Admission to Candidacy Form, and one copy of the student's academic history will be submitted to 201 Student Services Building.

COMPREHENSIVE EXAMINATIONS

The Graduate School requires all candidates to pass a final written and oral examination. The examination is "not merely a test over course work, but a demonstration of the candidate's ability to integrate materials in the major and related fields" ([Graduate Catalog](#)). In the School of Music, all students must pass a comprehensive written and oral examination as described below. Thesis students must also pass a Thesis Defense (see above).

A student may choose to take comprehensive exams at any time during the semester, provided that the Music Library is open, and that the oral exam is completed before the Graduate School deadline as published online. **ALL DEFICIENCIES IN MUSICOLOGY, MUSIC THEORY AND EAR TRAINING MUST BE REMOVED AND THE ADMISSION TO CANDIDACY FORM COMPLETED AND ACCEPTED BY THE GRADUATE SCHOOL BEFORE COMPREHENSIVE EXAMS ARE SCHEDULED.** The student and Committee Chair should schedule the exams (written and oral) at a time agreeable to the members of the Master's Committee. **It is the responsibility of the student to file with the Graduate Secretary in room 211-A a completed copy of the form "Recommended Arrangements for Final Examination" at least TWO weeks before the exam.** On this form, non-thesis students list the date, time, and place of the oral exam; thesis students list the date, time and place of the Thesis Defense. (See form in Appendix A-3.)

As soon as the student's Master's Committee has been formed, the committee chair sets up a meeting with the student to review the student's goals, plan of study, etc. After meeting with the student, the Committee will discuss examination questions. Each of the three Master's Committee

members must submit a question for a minimum of three questions on the examination. The student will not be given the questions in advance of the exam date. **Questions from each member of the committee are due to the Chair by Friday, 5:00 p.m. of the week before the exam.** The Committee Chair will then submit the questions to the Graduate Secretary in Room 211-A by 9:00 a.m. of the day of the exam.

The comprehensive written exam takes the form of a minimum of three take-home essay questions that integrate and assimilate the knowledge and skills gained in course work taken for credit toward the master's degree. **The student receives the questions in Room 211-A on a Monday morning at 9:00 a.m. and has until the following Monday at 9:00 a.m. to turn in three copies of the exam to the Graduate Secretary in room 211-A.** The student is excused from class attendance while researching and writing the exam.

A follow-up oral examination is held for the purpose of defending the written examination. During the oral exam, the Committee may ask the student to explain and expand on his/her written answers to the questions, or any other related areas. The oral examination should be scheduled no sooner than four days after the written examination is turned in. The Committee Chair will put a copy of the student's pass/fail form, signed by the committee with the indication "Pass" or "Fail" and the date, into the student's permanent file in the music office. The Committee Chair should give the original to the Graduate Secretary in Room 211-A, to be forwarded to the Graduate School Office at 201 Student Services Building. The student will give a copy of the written exam to the graduate secretary in Room 211-A; the exam will be placed in the student's permanent file.

In case of failure, the candidate may not be re-examined until the following semester. The result of the second examination is final.

TIME LIMIT

Candidates have six calendar years from the time of enrollment in the Graduate School to complete the degree. Students who change degree programs during this six-year period may be granted an extension after review and approval by the Graduate School. In any event, courses used toward a Master's degree must have been taken within six calendar years of graduation.

GRADUATE CURRICULA IN MUSIC

CORE REQUIREMENTS

All students in the Master of Music curricula are required to complete the following core courses:

Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3

Music Electives, when not otherwise qualified, may include any course offered for graduate credit with the exception of Ensembles, to which the following limitations apply:

1. Ensemble courses may not be counted as Music Electives in concentrations that require 4 hours in Ensemble.
2. In other concentrations, a maximum of 2 hours in Ensemble may be counted as Music Electives. Students in the Wind and Percussion concentration may count 3 hours of Ensemble as Music Electives.

Specific requirements for the various concentrations are listed on the following pages.

MASTER OF MUSIC IN ACCOMPANYING

This program is designed for accomplished pianists who intend to pursue careers in vocal coaching or accompanying.

ENTRANCE REQUIREMENTS

1. An audition is required prior to admission. An audition in person is preferable, but if this is not possible, a tape recording may be submitted. The applicant will be expected to demonstrate the ability to perform major works from standard piano repertoire in at least three differing styles. A complete list of repertoire should be submitted at the time of the audition.

2. Applicants should have completed a Bachelor's degree from an accredited institution with piano as the principal instrument and course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee. The applicant should also possess a knowledge of Italian, French, and German diction and should have had experience as a solo or ensemble accompanist.

3. Diagnostic examinations in music theory, ear training, musicology, and vocal diction must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Coaching and Accompanying	Mus Perf 551	8
Recital Projects	Mus Kbd 531-541	4
Song Literature I-II	Mus Voc 410-420	4
Opera Theater or Workshop	Mus Ens 540 or 542	1
Piano or Chamber Mus Ens	500 level	2
*Music Electives		5
		33

*A maximum of 2 hours in Ensemble may be counted as Music Electives.

FINAL REQUIREMENTS

1. Two recital projects.
2. Comprehensive written and oral examinations.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN MUSIC COMPOSITION

MUSIC COMPOSITION EMPHASIS

This concentration is designed for students who wish to pursue advanced studies in music composition. Graduates of this program are qualified to pursue careers as teachers of music composition-related subjects on the college level and to pursue doctoral study in music composition.

ENTRANCE REQUIREMENTS

1. Prior to admission applicants must have an interview with members of the theory faculty and must submit a paper representative of the applicant's capability to undertake graduate study and to engage in research in the field of music.

2. Applicants should have completed a Bachelor's degree in music from an accredited institution with course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.

3. Diagnostic examinations in music theory, ear training, and musicology must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Analytical Techniques	Mus Thry 520	3
Music Theory Pedagogy	Mus Thry 530	3
Composition	Mus Perf 594 or 595	6
Thesis	Mus Gen 500	6
Music Theory Elective		3
*Music Electives		4
		34

*A maximum of 2 hours in Ensemble may be counted as Music Electives.

FINAL REQUIREMENTS

1. Comprehensive written and oral examinations.
2. Thesis.
3. Thesis defense.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN CONDUCTING CONCENTRATION IN CHORAL CONDUCTING

This program is designed for students who intend to pursue careers as conductors of school, church, or community choral ensembles. Graduates of this program would also be qualified to pursue doctoral work in choral conducting. Elective hours may be used for applied music study.

ENTRANCE REQUIREMENTS

1. An interview and audition are required prior to admission. An audition in person is preferable, but if this is not possible a videotape recording may be submitted.
2. Applicants should have completed a Bachelor's degree in music from an accredited institution with course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee, including conducting study. Some practical experience as a conductor is also required.
3. Diagnostic examinations in music theory, ear training, and musicology must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Analytical Techniques	Mus Thry 520	3
Advanced Choral Conducting	Mus Voc 590	8
Choral Literature	Mus Voc 580-585	4
Project in Choral Conducting	Mus Voc 594	2
Ensemble	Mus Ens 500 level	4
*Music Electives		3
		33

*Ensemble hours may not be counted as Music Electives.

FINAL REQUIREMENTS

1. Project in Choral Conducting Performance.
2. Comprehensive written and oral examinations.

Remember, consult the University Graduate School's
website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN CONDUCTING CONCENTRATION IN INSTRUMENTAL CONDUCTING

This program is designed for students who intend to pursue careers as conductors of school or civic instrumental ensembles. Candidates for this degree may focus on either band or orchestral conducting. Graduates of this program are qualified to pursue doctoral work in conducting.

ENTRANCE REQUIREMENTS

1. An interview and audition are required prior to admission. An audition in person is preferable, but if this is not possible a videotape recording may be submitted.

2. Applicants should have completed a Bachelor's degree in music from an accredited institution with course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee, including conducting study. Some practical experience as a conductor is also required.

3. Diagnostic examinations in music theory, ear training, and musicology must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Analytical Techniques	Mus Thry 520	3
Musicology and Literature chosen from:		6
Band History and Literature I II	Mus Inst 580, 581	
History of Symphonic Literature	Musicology 430	
Musicology Electives	Mus His 500 level	
Advanced Instrumental Conducting	Mus Inst 590	8
+Recitative for Instrumental Conductors	Mus Inst 583	1
++Practicum in Instrumental Conducting	Mus Inst 584	1
Instrumental Conducting Performance	Mus Inst 595	1
Ensemble	Mus Ens 500 level	4
* Music Electives		3
		33

*Ensemble hours may not be counted as Music Electives.

+Orchestral Track students only.

++Wind Conducting Track students are required to take 2 semesters of Mus Inst 584.

FINAL REQUIREMENTS

1. Instrumental Conducting Performance.
2. Comprehensive written and oral examinations.

**Remember, consult the University Graduate School's
website for deadline dates and other important information:**

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN JAZZ STUDIES

This program is designed for accomplished jazz musicians who intend to pursue careers as performers or teachers in the field of jazz.

ENTRANCE REQUIREMENTS

1. An audition is required prior to admission. An audition in person is preferable, but if this is not possible a tape recording may be submitted. The applicant will be expected to demonstrate the ability to improvise on a variety of tune-types and display a well-developed instrumental ability.

2. Applicants should have completed a Bachelor's degree in music from an accredited institution with course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.

3. Diagnostic examinations in music theory, ear training, musicology , and jazz must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Computer Music Transcription	Mus Tech 540	3
Improvisation	Mus Perf 599	6-8
Applied Music	Mus Perf 500 level	2-0
Seminar in Jazz	Mus Jazz 520	3
Ensemble (Jazz)	Mus Ens 500 level	4
*Music Electives		4
Graduate Recital	Mus Gen 501	<u>2</u>
		33

*Ensemble hours may not be counted as Music Electives.

Students are required to enroll in lessons concurrently with Mus Gen 501 Graduate Recital.

FINAL REQUIREMENTS

1. Graduate Recital.
2. Comprehensive written and oral examinations.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN MUSIC EDUCATION

This concentration is designed for persons who hold a Bachelor's degree in Music or Music Education and certification to teach music in the public schools. Students seeking initial certification should consult with the coordinator of music education about additional requirements.

ENTRANCE REQUIREMENTS

1. An audition in the area of performance and interview with the Coordinator of the Music Education area are required prior to admission. An audition in person is preferable, but if this is not possible a tape recording may be submitted.

2. Applicants should have completed a Bachelor's degree in music from an accredited institution with course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.

3. Diagnostic examinations in music theory, ear training, and musicology must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

GENERAL MUSIC TRACK

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Foundations of Music Education	Mus Ed 510	3
Research in Music Education	Mus Ed 520	3
Advanced Studies in General Music	Mus Ed 560	3
Curriculum Development and Evaluation	Mus Ed 550	3
Electives**	Mus Education 500 level	3
Applied Music	Mus Perf 400 or 500 level	2
Musical Repertoire Laboratory	Mus Ed 571	2
Thesis*		<u>6</u>
		34

**Students will choose Electives from the following:

Studies in Multicultural Music Education	Mus Ed 570
Seminar in Music Education	Mus Ed 580
Special Problems in Music Education	Mus Ed 590
Independent Study in Music Education	Mus Ed 593
Computer Music Transcription	Mus Tech 540

*Thesis Option

A research problem in Music Education (3 hours), and three additional hours in music education.

FINAL REQUIREMENTS

1. Comprehensive written and oral examinations.
2. Thesis defense (thesis students only).

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MUSIC EDUCATION INSTRUMENTAL MUSIC TRACK

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Foundations of Music Education	Mus Ed 510	3
Research in Music Education	Mus Ed 520	3
Instrumental Conducting	Mus Inst 490	3
Electives**		6
Applied Music	Mus Perf 400 or 500 level	2
Ensemble	Mus Ens 500 level	2
Thesis*		<u>6</u>
		34

** Students will choose Electives from the following:

Curriculum Development and Evaluation	Mus Ed 550
Seminar in Music Education	Mus Ed 580
Special Topics in Music Education	Mus Ed 590
Special Problems in Music Education	Mus Ed 593
Band History and Literature	Mus Inst 580-581
Computer Music Transcription	Mus Tech 540

*Thesis Options

One of the following may be taken in lieu of the Thesis:

1. Conducting recital (2 hours) and four additional hours in Music Education.
2. A research problem in Music Education (3 hours), and three additional hours in Music Education.

FINAL REQUIREMENTS

1. Comprehensive written and oral examinations.
2. Thesis defense (thesis students only).

Remember, consult the University Graduate School's
website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MUSIC EDUCATION CHORAL MUSIC TRACK

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 Level	3
Foundations of Music Education	Mus Ed 510	3
Research in Music Education	Mus Ed 520	3
Advanced Choral Lit I, II	Mus Voc 580,585	4
Advanced Choral Conducting	Mus Voc 590	3
Electives**		3
Applied Music	Mus Perf 400 or 500 level	2
Ensemble	Mus Ens 500 level	1
Thesis*		<u>6</u>
		34

** Students will choose Electives from the following:

Curriculum Development and Evaluation	Mus Ed 550
Seminar in Music Education	Mus Ed 580
Special Topics in Music Education	Mus Ed 590
Special Problems in Music Education	Mus Ed 593
Computer Music Transcription	Mus Tech 540

*Thesis Options

One of the following may be taken in lieu of the Thesis:

1. Conducting recital and lecture demonstration (2 hours) and four additional hours in Music Education.
2. A research problem in Music Education (3 hours), and three additional hours in Music Education.

FINAL REQUIREMENTS

1. Comprehensive written and oral examinations.
2. Thesis defense (thesis students only).

Remember, consult the University Graduate School's
website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER'S DEGREE OPTIONS FOR
MUSIC EDUCATION STUDENTS
IN THE FIFTH-YEAR INTERNSHIP PROGRAM

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Electives	Musicology 500 level	3
*Music Education Electives		4
Foundations of Music Ed	Mus Ed 510	3
Analysis of Teaching for Professional Development	Mus Ed 574	2
Clinical Studies	Mus Ed 591	4
Internship	Mus Ed 575	<u>12</u> (8,4)
		34

*Students will choose Music Education Electives from the following:

Research in Music Education	Mus Ed 520
Advanced Choral Conducting	Mus Voc. 590
Curriculum Development & Evaluation	Mus Ed 550
Seminar in Music Education	Mus Ed 580
Special Topics in Music Education	Mus Ed 590
Special Problems in Music Education	Mus Ed 593
Computer Music Transcription	Mus Tech 540
Band History and Literature	Mus Inst 580-581

The Internship year will consist of the following:

		Semester Hours
Internship	Mus Ed 575	12
Analysis of Teaching	Mus Ed 574	2
Clinical Studies	Mus Ed 591	4
Music Education Course work		<u>6</u>
		24

Entrance requirements, diagnostic examinations, and final requirements for this degree are the same as those required for the Master of Music degree with concentration in Music Education.

A faculty member in the School of Music serves as the student's major professor and chairs the student's Master's Committee, which must include one representative from the College of Education faculty.

Remember, consult the University Graduate School's
 website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN MUSIC THEORY

MUSIC THEORY EMPHASIS

This concentration is designed for students who wish to pursue advanced studies in music theory. Graduates of this program are qualified to pursue careers as teachers of music theory-related subjects on the college level and to pursue doctoral study in music theory.

ENTRANCE REQUIREMENTS

1. Prior to admission applicants must have an interview with members of the theory faculty and must submit a paper representative of the applicant's capability to undertake graduate study and to engage in research in the field of music.

2. Applicants should have completed a Bachelor's degree in music from an accredited institution with course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.

3. Diagnostic examinations in music theory, ear training, and musicology must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Analytical Techniques	Mus Thry 520	3
Music Theory Pedagogy	Mus Thry 530	3
Computer Music Transcription	Mus Tech 540	3
Thesis	Mus Gen 500	6
Music Theory Elective		3
*Music Electives		<u>6</u>
		33

* A maximum of 2 Ensemble hours may be counted as Music Electives.

FINAL REQUIREMENTS

1. Comprehensive written and oral examinations.
2. Thesis.
3. Thesis defense.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN MUSIC THEORY

TECHNOLOGY EMPHASIS

This concentration is designed for students who wish to pursue advanced studies in music theory. Graduates of this program are qualified to pursue careers as teachers of music theory-related subjects at the college level and to enter doctoral study in music theory. Students in this concentration may take either a programming or a research track. In the programming track students will develop a portfolio of instructional programs along with all phases of documentation (technical and user-oriented). In the research track students will write computer programs to aid in gathering data to test a specific hypothesis. Areas for research may include written theory, ear training, sight singing, or perception and cognition topics.

ENTRANCE REQUIREMENTS

1. Applicants for admission must have completed an undergraduate degree in music roughly equivalent to those conferred by the University of Tennessee.
2. Applicants must have an interview with members of the theory faculty and must submit a paper representative of the applicant's capability to undertake graduate study and engage in research in music, a description of the applicant's background and interest in technology and music, a description of the applicant's abilities to use notation and sequencing programs.
3. Diagnostic examinations in music theory, ear training, and musicology must be taken by all entering students before registering for courses. If deficiencies are detected specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Analytical Techniques	Mus Thry 520	3
Music Theory Pedagogy	Mus Thry 530	3
Computer Projects	Mus Tech 550	3
Technology in Music Research	Mus Tech 560	3
Seminar in Ethnomusicology (Music and Technology)	Musicology 595	3
Thesis	Mus Gen 500	6
Music Electives		3
		33

FINAL REQUIREMENTS

1. Comprehensive written and oral examinations.
2. Thesis.
3. Thesis defense.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN MUSICOLOGY

This concentration is designed for students who wish to pursue advanced studies in historical musicology and ethnomusicology. Graduates of this program would be qualified to pursue careers as teachers and researchers of musicology-related subjects at the college level and to pursue doctoral study in historical musicology or ethnomusicology.

ENTRANCE REQUIREMENTS

1. An interview with members of the musicology faculty is required prior to admission. Applicants must also submit a paper demonstrating their capability to undertake graduate study and to engage in research in music.

2. Applicants should have completed a Bachelor's degree in music from an accredited institution with course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.

3. Diagnostic examinations in music theory, ear training, and musicology must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

4. Applicants must submit scores from the Graduate Record Examination (GRE), general. Copies of GRE scores must be sent to the office of Graduate Admissions and Records. Please note that in order for your GRE exam results to reach us by the deadline, you must take the exam no later than the December test date.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Intro to Ethnomusicology	Musicology 590	3
Thesis	Mus Gen 500	6
Musicology Electives	Musicology 400-500 levels	9
Music Elective		7
Ensemble	Mus Ens 500 level	<u>2</u>
		33

Candidates must pass a foreign language reading proficiency examination before being admitted to candidacy. Any language other than English is acceptable. A maximum of 2 ensemble hours may be counted as Music Electives.

FINAL REQUIREMENTS

1. Comprehensive written and oral examinations.
2. Thesis.
3. Thesis defense.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN PERFORMANCE CONCENTRATION IN ORGAN

This program is designed for accomplished organists who intend to pursue careers as performers, teachers, or church musicians. Graduates of this program are qualified to pursue doctoral work in organ. Elective hours may be used to take courses in other areas, for example choral conducting and literature, musicology, or music theory.

ENTRANCE REQUIREMENTS

1. An audition is required prior to admission. An audition in person is preferable, but if this is not possible a tape recording may be submitted. The applicant will be expected to demonstrate the ability to perform major works from standard organ repertoire in at least three differing styles and to demonstrate appropriate skills in keyboard harmony and service playing. A complete list of organ repertoire should be submitted at the time of the audition.
2. Applicants should have completed a Bachelor's degree in music from an accredited institution with organ as the principal instrument and course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.
3. Diagnostic examinations in music theory, ear training, musicology, and organ literature must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Organ	Mus Perf 590	8
Organ Literature Seminar	Mus Kbd 560	3
Ensemble	Mus Ens 500 level	2
*Music Electives		9
Graduate Recital	Mus Gen 501	<u>2</u>
		33

*A maximum of 2 Ensemble hours may be counted as Music Electives.

Students are required to enroll in lessons concurrently with Mus Gen 501 Graduate Recital.

FINAL REQUIREMENTS

1. Graduate Recital.
2. Comprehensive written and oral examinations.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN PERFORMANCE CONCENTRATION IN PIANO

This program is designed for accomplished pianists who intend to pursue careers as performers or teachers. Graduates of this program are qualified to pursue doctoral work in piano.

ENTRANCE REQUIREMENTS

1. An audition is required prior to admission. An audition in person is preferable, but if this is not possible a tape recording may be submitted. Applicants will be expected to demonstrate the ability to perform major works from standard piano repertoire in at least three differing styles. A complete list of piano repertoire should be submitted at the time of the audition.

2. Applicants should have completed a Bachelor's degree in music from an accredited institution with piano as the principal instrument and course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.

3. Diagnostic examinations in music theory, ear training, musicology, and piano literature must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Piano	Mus Perf 580	8
Piano Literature Seminar	Mus Kbd 520	6
Advanced Piano Pedagogy	Mus Kbd 540 or 550	2
Ensemble	Mus Ens 500 level	2
*Music Electives		4
Graduate Recital	Mus Gen 501	<u>2</u>
		33

*A maximum of 2 ensemble hours may be counted as Music Electives.

Students are required to enroll in lessons concurrently with Mus Gen 501 Graduate Recital.

FINAL REQUIREMENTS

1. Graduate Recital.
2. Comprehensive written and oral examinations.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN PERFORMANCE CONCENTRATION IN STRINGS

This program is designed for accomplished orchestral string players who intend to pursue careers as performers or teachers. Graduates of this program are qualified to pursue doctoral work in strings.

ENTRANCE REQUIREMENTS

1. An audition is required prior to admission. An audition in person is preferable, but if this is not possible a tape recording may be submitted. The applicant will be expected to demonstrate the ability to perform major works from the standard repertoire. A list of the applicant's complete repertoire should be submitted at the time of the audition.
2. Applicants should have completed a Bachelor's degree in music from an accredited institution with violin, viola, cello, or bass as the principal instrument and course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.
3. Diagnostic examinations in music theory, ear training, and musicology must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Applied Music	Mus Perf 500 level	8
Special Topics in Performance	Mus Gen 521	3
Instrumental Conducting	Mus Instr 490	3
Ensemble	Mus Ens 500 level	4
*Music Electives		4
Graduate Recital	Mus Gen 501	<u>2</u>
		33

*Ensemble hours may not be counted as Music Electives.

Students are required to enroll in lessons concurrently with Mus Gen 501 Graduate Recital.

FINAL REQUIREMENTS

1. Graduate Recital.
2. Comprehensive written and oral examinations.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN PERFORMANCE CONCENTRATION IN VOICE

This program is designed for accomplished vocalists who intend to pursue careers as performers or teachers. Graduates of this program are qualified to pursue doctoral work in voice.

ENTRANCE REQUIREMENTS

1. An audition is required prior to admission. An audition in person is preferable, but if this is not possible a tape recording may be submitted. The applicant will be expected to demonstrate the ability to perform major works from standard operatic, oratorio, and solo song repertoire. A list of the applicant's complete repertoire should be submitted at the time of the audition.

2. Applicants should have completed a Bachelor's degree in music from an accredited institution with voice as the principal instrument and course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.

3. Diagnostic examinations in music theory, ear training, musicology, and diction must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Voice	Mus Perf 555	8
Vocal Literature Seminar	Mus Voc 510	6
Advanced Vocal Pedagogy I-II	Mus Voc 550-560	4
Ensemble	Mus Ens 500 level	2
Opera Performance+	Mus Voc 530	1
*Music Elective		1
Graduate Recital	Mus Gen 501	<u>2</u>
		33

*A maximum of 2 hours in Ensemble may be counted as a Music Elective. Music Elective must include a chamber recital or a major operatic role.

+May substitute Mus Voc 570 with faculty approval.

Students are required to enroll in lessons concurrently with Mus Gen 501 Graduate Recital.

FINAL REQUIREMENTS

1. Graduate Recital.
2. Comprehensive written and oral examinations.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN PERFORMANCE CONCENTRATION IN WINDS OR PERCUSSION

This program is designed for accomplished instrumentalists who intend to pursue careers as performers or teachers. Graduates of this program are qualified to pursue doctoral work in their area of specialization.

ENTRANCE REQUIREMENTS

1. An audition is required prior to admission. An audition in person is preferable, but if this is not possible a tape recording may be submitted. The applicant will be expected to demonstrate the ability to perform major works from standard repertoire, including orchestral excerpts.
2. Applicants should have completed a Bachelor's degree in music from an accredited institution with course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee, including substantial study and performing experience on the principal instrument.
3. Diagnostic examinations in music theory, ear training, and musicology must be taken by all entering students before registering for courses. If deficiencies are detected, specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Applied Music	Mus Perf 500 level	8
Special Topics in Performance	Mus Gen 521	3
Instrumental Conducting	Mus Inst 490	3
Ensemble	Mus Ens 500 level	2
*Music Electives		6
Graduate Recital	Mus Gen 501	<u>2</u>
		33

*A maximum of 3 Ensemble hours may be counted as Music Electives.
Students are required to enroll in lessons concurrently with Mus Gen 501 Graduate Recital.

FINAL REQUIREMENTS

1. Graduate Recital.
2. Comprehensive written and oral examinations.

Remember, consult the University Graduate School's
website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN PEDAGOGY (PIANO)

This program is designed for accomplished pianists who intend to pursue careers as teachers of piano.

ENTRANCE REQUIREMENTS

1. An audition is required prior to admission. An audition in person is preferable, but if this is not possible a tape recording may be submitted. Applicants will be expected to demonstrate the ability to perform major works from standard piano repertoire in at least three differing styles. A complete list of piano repertoire should be submitted at the time of the audition.

2. Applicants should have completed a Bachelor's degree in music from an accredited institution with piano as the principal instrument and course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.

3. Diagnostic examinations in music theory, ear training, musicology, and piano literature and pedagogy must be taken by all entering students before registering for courses. If deficiencies are detected specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Piano 580	Mus Perf 580	8
Advanced Piano Pedagogy I-II	Mus Kbd 540-550	4
Teaching Class Piano	Mus Kbd 480	3
Choice between		2
Suzuki Piano Method	Mus Kbd 485	
Internship	Mus Kbd 490/491	
Piano Literature Seminar	Mus Kbd 520	3
Ensemble	Mus Ens 500 level	2
Recital or Lecture Recital	Mus Gen 501 or 511	2
		33

Students are required to enroll in lessons concurrently with Mus Gen 501 Graduate Recital.

FINAL REQUIREMENTS

1. Graduate Recital.
2. Comprehensive written and oral examinations.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

MASTER OF MUSIC IN PEDAGOGY (VOICE)

This program is designed for accomplished pianists who intend to pursue careers as teachers of voice.

ENTRANCE REQUIREMENTS

1. An audition is required prior to admission. An audition in person is preferable, but if this is not possible a tape recording may be submitted. Applicants will be expected to demonstrate the ability to perform major works from standard operatic, oratorio, and song repertoire. A complete list of vocal repertoire should be submitted at the time of the audition.

2. Applicants should have completed a Bachelor's degree in music from an accredited institution with voice as the principal instrument and course work equivalent to that in Bachelor's degrees conferred by the University of Tennessee.

3. Diagnostic examinations in music theory, ear training, musicology, and vocal literature and pedagogy must be taken by all entering students before registering for courses. If deficiencies are detected specific courses may be recommended or required.

COURSE OUTLINE

		Semester Hours
Music Bibliography	Mus Gen 510	3
Musical Styles	Mus Gen 520	3
Musicology Elective	Musicology 500 level	3
Voice 555	Mus Perf 555	8
Advanced Vocal Pedagogy I-II	Mus Voc 550-560	4
Internship Mus Voc	Mus Voc 575-576	2
Special Project in Vocal Pedagogy	Mus Voc 565	3
Vocal Literature Seminar	Mus Voc 510	3
Ensemble	Mus Ens 500 level	2
Recital or Lecture Recital	Mus Gen 501 or 511	<u>2</u>
		33

Students are required to enroll in lessons concurrently with Mus Gen 501 Graduate Recital.

FINAL REQUIREMENTS

1. Graduate Recital.
2. Comprehensive written and oral examinations.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

ADMISSION TO CANDIDACY FORM
Available from Graduate Secretary

INSTRUCTIONS FOR COMPLETING THE ADMISSION TO CANDIDACY FORM

Candidates for the master's degree should submit the Admission to Candidacy form after completing nine hours of graduate course work with a 3.0 average or better. **It is to the student's benefit to submit this form early since admission to candidacy indicates an agreement among the student, the graduate committee, and the Graduate School on the requirements for the degree.** The deadline for submitting the candidacy form is published each semester by the Graduate School, and is no later than commencement day of the semester preceding the semester in which the student plans to graduate.

Candidacy forms will be due in the School of Music room 211-A one week BEFORE the Graduate School deadline.

*******Be sure to complete an original candidacy form, NOT THE SAMPLE FORM that appears in the School of Music Guide to Graduate Studies.*******

1. Obtain a copy of your academic history from the Graduate Secretary, room 211-A. Indicate your major, degree (MM) and concentration (Voice, Piano, Choral Conducting, etc.)
2. List in chronological order the graduate course work you have completed and plan to complete to fulfill the requirements for the degree. Indicate "Musicology", "Mus Thry", etc., not just "music".
 - a. Courses used toward the degree must have been taken within 6 calendar years of graduation.
 - b. If initially admitted non-degree, only 15 hours of course work taken prior to admission as a potential degree candidate can be counted toward degree requirements.
 - c. No course may be repeated to raise a grade. If a course is listed more than once, check the *Graduate Catalog* for the maximum number of hours which can be used for that course.
 - d. If the course has been completed, check the academic history and list the grade received. Courses with D, F, or NC grades cannot be listed on the candidacy form.
 - e. Transfer credits: a maximum of one-third of the total hours needed for the master's degree may be transferred from institutions outside the UT system. To be transferred into a master's graduate program in which the student had a B average; not have been used for a previous degree; have been taken within 6 years (by the time of graduation). Additionally, credit for extension courses taken at other institutions is not transferable, nor is credit for any course take at an unaccredited an/or foreign institution.
3. Count the number of hours listed. Be sure that this total meets the current requirement for your program. Thesis students – only six thesis hours may be counted toward the total.
4. Print and obtain signatures of committee. Your committee must include at least one Musicology or Music Theory professor. All committee members must be at the rank of Assistant Professor or above.
5. Be sure you have signed your own name in the appropriate spot.
6. Turn the completed form in to the Graduate Secretary, room 211-A, by the date posted in the School of Music. The Associate Director will check your form carefully before forwarding it to the Graduate School. **(CANDIDACY FORMS WILL BE DUE IN THE SCHOOL OF MUSIC ONE WEEK BEFORE THE GRADUATE SCHOOL DEADLINE.)** If the completed form is turned in to the Graduate Secretary by the date posted in the School of Music each semester, the Music Office will process the form for you and submit it to the Graduate School. If the form is late or incomplete, the student will be responsible for submitting copies and forms to the Graduate School.

ILLEGIBLE FORMS WILL NOT BE ACCEPTED!!!!!!

RECOMMENDED ARRANGEMENTS FOR FINAL EXAMINATION

PLEASE RETURN THIS FORM TO THE GRADUATE SECRETARY
TWO WEEKS PRIOR TO YOUR COMPREHENSIVE EXAM DATE

Name

Term Graduating

Social Security Number

Street Address

Phone Number

City, State, Zip Code

Comprehensive Written Exam Date

Oral Exam Date

Chairperson

Committee Member

Committee Member

Committee Member

Committee Member

Thesis Program _____ Yes _____ No

Thesis Title

GRADUATION APPLICATION
Available from Graduate Secretary

REVISION OF CANDIDACY FORM
Available from Graduate Secretary

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GRADUATE ADVISING **PACKET**

Includes:

Duties of the Master's Committee Chair

Graduation Check List

Recital Check List

Pre-Recital Paper Approval Form

Thesis Topic Approval Form

Pre-Recital Paper Suggested Checklist

DUTIES OF THE MASTER'S COMMITTEE CHAIR

Duties of the Master's Committee Chair include these major activities:

- General Advising, the Comprehensive Exam, the Recital, the Thesis.
- Collecting questions for and assisting with scheduling of Comprehensive Exams.
- Assisting in scheduling of Recital and Pre-Recital hearings.
- Reading and evaluating the Pre-Recital paper. Reading and approving all thesis documents.
- Assisting with schedule of thesis defense.

General Advising

It is the student's responsibility to fulfill all obligations as stated in the *Guide to Graduate Study in Music*, and the *University of Tennessee Graduate Catalog*. The Committee Chair should remind students of the following:

1. Pass all required review courses as early as possible. Graduate assistants must pass review classes in the first semester they are offered. **Candidacy forms will be signed by the Director of Graduate Studies only after review courses have been passed with an A or B.** Comprehensive exams are scheduled only after the Candidacy form is filed and accepted by the Graduate School.
2. Musicology majors must pass the foreign language requirement before admission to candidacy.
3. The following forms must be turned in:
 - a. Admission to Candidacy form – must be turned in the semester BEFORE student plans to graduate. Graduate school deadlines are available on the Graduate Student Services website.
 - b. Recommended Arrangements for Final Exam must be turned in to the Graduate Secretary in 211-A Music Building at least two weeks before oral exam date.
 - c. Diploma application and graduation fee – due the semester of graduation. Graduate school deadlines are available on the Graduate Student Services website.

Recital

1. Have student read the Graduate Recital section of the *Guide to Graduate Study in Music*.
2. Instruct student to pick up recital packet from the Music Office, room 211.
3. Scheduling recital and hearing: With student, select date/time of recital hearing. Have student notify committee **IN WRITING** of hearing and recital date/time/place.
4. **Remind student to deliver a copy of the Pre-Recital paper to you. It is your responsibility to read and approve the paper BEFORE it goes to the committee at large. Once approved by you, remind student to deliver copies of the Pre-Recital paper to committee members no later than 2 weeks prior to Pre-Recital hearing.**
5. Remind student to submit to the Graduate Secretary, a final copy of Pre-Recital paper along with Pre-Recital Paper Approval form (signed by committee) by the last day of class the semester of the recital.
6. Grade the recital.

Comprehensive Exams

1. Have student read the Comprehensive Exam section of the *Guide to Graduate Study in Music*.
2. Select written exam week with student. Contact committee members to schedule oral exam times (consult Graduate School calendar for last day to take exams).
3. Discuss exam questions with committee members.
4. Remind student to turn in Recommended Arrangements for Final Exam to Graduate Secretary in 211-A, by two weeks before the exam.
5. Collect exam questions (a minimum of 3 questions) by the Friday before the exam is scheduled and submit to Graduate Secretary in 211-A **NO LATER THAN 8:45 a.m.** on the day of the exam.
6. Committee Chairs will receive a Pass/Fail form in their mailbox. After the exam, take the completed form to the Graduate Secretary in 211-A.

Thesis

1. Have student submit Thesis Topic Approval form; approve the form.
2. Approve Master's Thesis Proposal prior to the initiation of research.
3. Read and approve thesis; examine student on its contents in oral thesis defense. Thesis students list their Thesis defense date/time on the Recommended Arrangements for Final Exam form.

GRADUATION CHECKLIST
GRADUATE STUDENTS

What

When

_____ Diagnostic Exams

_____ Registration, first semester

_____ Review courses (if required)

_____ First semester offered

**YOU MUST PASS REQUIRED REVIEW COURSES WITH A GRADE OF
“A” OR “B” BEFORE TAKING FURTHER COURSES IN THAT AREA.**

_____ Ask professors to serve on Master’s Committee.
Committee must include one Music Theory or
Musicology faculty member.

_____ Anytime after first semester

_____ Admission to Candidacy form
(submit to Graduate School)

_____ By Graduate School deadline
Semester before graduation

_____ Submit Recommended Arrangements
For Final Exam to Graduate Secretary

_____ One week before Oral exams

**CANDIDACY FORM MUST BE ACCEPTED IN
THE GRADUATE SCHOOL BEFORE YOU SUBMIT
THE FINAL ARRANGEMENTS FOR FINAL EXAM FORM.
CONSULT THE GRADUATE SCHOOL CALENDAR FOR THE
DATE BY WHICH EXAMS MUST BE COMPLETED.**

_____ Submit Diploma application to Graduate
School; pay Graduation fee

_____ By Graduate School deadline

**IT IS THE STUDENT’S RESPONSIBILITY TO KNOW
AND FULFILL ALL REQUIREMENTS FOR HIS/HER
DEGREE PROGRAMS AS LISTED IN THE SCHOOL OF
MUSIC *GUIDE TO GRADUATE STUDY* AND THE
UNIVERSITY OF TENNESSEE *GRADUATE CATALOG*.**

Remember, consult the University Graduate School’s
website for deadline dates and other important information:

<http://gradstudies.utk.edu>

GRADUATE RECITAL CHECKLIST

- ❑ Read Recital section of the *Guide to Graduate Study in Music*.
- ❑ Schedule Recital Date/Place in consultation with major professor. Use recital packet available in Music Office.
- ❑ Recital paper (15-20 pages) due to major professor for review and approval. Approved paper is then due TWO weeks before Pre-Recital hearing to all Master's committee members.
- ❑ Pre-Recital hearing at least two weeks before recital. All recital works should be prepared for performance at the hearing. Hearing may include questions on recital repertoire.
- ❑ Be mindful of and meet program and publicity deadlines.
- ❑ Submit final copy of Pre-Recital paper and Pre-Recital Paper Approval Form, signed by all committee members to Graduate Secretary by last day of class in the semester in which the recital is given.
- ❑ Submit recording of recital to the Graduate Secretary in 211-A prior to the end of the semester. Recordings of UT Music Hall recitals will be submitted automatically by the auditorium manager. A recording fee is required.

Remember, consult the University Graduate School's website for deadline dates and other important information:

<http://gradstudies.utk.edu>

PRE-RECITAL PAPER APPROVAL FORM

Student's Name

Date Approval

Recital Paper Approved

_____ Yes

_____ No

Master's Committee Signatures

Committee Chair

Professor

Professor

Comments:

THESIS TOPIC APPROVAL FORM

Student _____

Concentration _____

Thesis Title _____

Committee Chair _____

Committee Member _____

Committee Member _____

Date Submitted _____

Submit this completed and signed form to the Graduate Secretary with a copy of your Thesis Proposal.

Pre-Recital Paper Suggested Checklist

As applicable to your instrument. See your advisor for guidance in your particular area. Sample papers are available for your perusal in the School of Music Graduate Office. Citations should follow an accepted style guide.

Historical Background Study

A. Title Page Information

1. Does the title of the work have significance (descriptive or programmatic)?
2. Is there an editor, arranger, or transcriber? Who are they?
3. Is there a dedication, or was the piece commissioned? Does this have significance?
4. Are there introductory or program notes provided with the score/music?

B. Biographical Information

1. Trace the life and education of the composer and/or librettist as appropriate.
2. What was the composer's primary instrument? Does it affect the composition of this work?

C. Chronological Information

1. Where does the work fall chronologically in the composer's output?
2. What is the composer's experience in working with this medium?
3. Where was it composed?
4. For whom was it composed?
5. Why was it composed?
6. When and by whom was the first performance given?
7. How was the work received?
8. Are there multiple editions of the work? Which is most reliable?
9. If the work is a transcription, how does it compare to the original?

D. Social, Cultural and Historical Information

1. What Societal, Cultural, Historical, and/or Personal events occurred at the time that the work was created?
2. What influence did these events have upon the composer?

E. Stylistic Information

1. How does this work compare to other works by the same composer?
2. How does this composer's compositional style compare to other composers of the same time period?
3. Is the work a song or a dance? How does the text or type of dance influence the interpretation of the work?

F. Performance Practice Information

What stylistic performance practice ideas should be considered in the performance of this work?

Compositional/Theoretical Background Study

Discuss the composer's use of each of the following elements of music:

A. Duration

1. Form (discuss the organization of the work from motive to large formal groups)
2. Meter (discuss the use of meter)
3. Tempo (discuss proper tempos for the work and any changes that may be needed)
4. Rhythm (discuss the composer's use of rhythm)
5. Articulation (discuss the composer's use of articulation, bowings or diction)

B. Pitch

Melodic and Harmonic (discuss the organization of the work melodically and harmonically – Identify keys/modes/sets as well as harmonic structure)

C. Volume

1. Loud vs. Soft (discuss the organization of the work regarding the use of dynamics)
2. Balance (discuss the concept of balance as it relates to the dynamics of multiple parts)

D. Timbre

1. Individual Instrument or Voice timbre
2. Individual tone quality
3. Combination of individual timbres in orchestration
4. Blend

E. Texture

Is the work monophonic, homophonic, or polyphonic?

Pedagogical/Technical Study

What pedagogical or technical problems does the performer face in preparation of this work for public performance?

1. Problems as they relate to elements of music
2. Problems as they relate to vocal, woodwind, brass, string, or percussion
3. Keyboard

Interpretive Study

What interpretive decisions have you made regarding the performance of the work?

1. What decisions have you made regarding the overall shape and pacing of the work?
2. How are the concepts of tension and release achieved?
3. Is there clear direction towards and away from musical high points of events?

The following tentative course rotation may help you plan. Please note – these offerings are subject to change.

Musicology Tentative Course Rotation (Graduate)

<u>Fall</u>		<u>Semester</u>	<u>Year</u>
Musicology 400	Musicology Survey	Every Fall	Odd Summers
Musicology 410	Musicology Genre +		
Musicology 420	History of Opera	Fall	Odd
Musicology 450	Composers Seminar +		
Musicology 460	Music Aesthetics	Fall, Even; Spring, Odd	
Musicology 580	Music in the Twentieth Century +		
Musicology 585	Music in the Romantic Period +		
Musicology 590	Introduction to Ethnomusicology	Fall	Odd

Spring

Musicology 430	Symphonic Literature +		
Musicology 540	Music of the Medieval and Renaissance +		
Musicology 560	Music in the Classical Period +		
Musicology 580	Music in the Baroque +		
Musicology 595	Seminar in Ethnomusicology	Fall	Odd

+ Offered on an as announced basis.

Theory and Technology Tentative Course Rotation (Graduate)

<u>Fall</u>		<u>Semester</u>	<u>Year</u>
Mus Thry 400	Survey of Music Theory	Every Fall	Even Summers
Mus Thry 430	Counterpoint I	Fall	Odd
Mus Thry 450	Choral Arranging	Fall	Even
Mus Thry 520	Analytical Techniques	Spring	Every
Mus Tech 540	Computer Music Transcription	Both	Every
Mus Tech 550	Computer Projects	Fall	Odd
<u>Spring</u>			
Mus Thry 410	Ear Training Review	Every	Every
Mus Thry 440	Counterpoint	Spring	Even
Mus Gen 520	Musical Styles	Spring Summer	Every Odd
Mus Thry 530	Pedagogy of Music Theory	Spring	Odd
Mus Tech 560	Technology in Music Research	Spring	Every